



**Southwest  
Iowa Association  
of Realtors®**

## **SOUTHWEST IOWA ASSOCIATION OF REALTORS® APPLICATION FOR MLS SUBSCRIPTION**

*(This application is for members who already have Primary Membership in another Local Association, State Association and the National Association of Realtors®)*

**Date of Application:** \_\_\_\_\_

I hereby apply for participation as a subscriber to the Southwest Iowa Association of REALTORS®.

**Name as shown on license:** (please print) \_\_\_\_\_

**Name as you want it to appear on the MLS:** \_\_\_\_\_

**Iowa Real Estate License #:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**NRDS Number:** \_\_\_\_\_

**Primary Board Membership:** (name of Board): \_\_\_\_\_ **Join Date:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Firm Name:** \_\_\_\_\_

**Firm Address:** \_\_\_\_\_

**Office Phone:** ( ) \_\_\_\_\_

**Residence Address:** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Mobile Phone #:** ( ) \_\_\_\_\_

**Website:** \_\_\_\_\_

**Have you ever been convicted of a felony?** Yes \_\_\_\_\_ No \_\_\_\_\_

I hereby apply for membership in the Southwest Iowa Association of REALTORS® Multiple Listing Service. In event of my election, I agree to abide by the Operating Rules and Regulations of the Multiple Listing Service and the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. I hereby certify that the foregoing information furnished by me is true and correct.

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Applicant's Signature

**Fees:**

There is a one-time initiation fee of \$195 for MLS-Only Subscribers. This must be paid before your MLS subscription is activated.

Monthly Fees are determined by the Board of Directors on an annual basis. For 2024, the fees are \$40.00 for each Iowa licensed agent, which is invoiced to the MLS Participant's Office.

**Changes:**

For any changes in membership, including transferring to a different brokerage, notification must be made to the office within 7 days. All changes must be submitted before the 25<sup>th</sup> day of the month in order for any billing changes to be made in the next month.

**Supra Lockboxes:** SWIAR eKeys and boxes do cooperate for those who are dually licensed.

**NOTE:**

An administrative reinstatement fee of \$350 will be assessed for an MLS Subscriber who drops and rejoins within a 12-month calendar year.

**Orientation:** You are required to complete MLS orientation within 30 days of acceptance. Details will be emailed to you.

Please complete and return this form to [Amy@SWIAR.org](mailto:Amy@SWIAR.org) along with written notice from your Designated Realtor permitting SWIAR to add your monthly fees to their office invoice.