

Mandatory fields are bold text and underlined

CHANGE FORM

Southwest Iowa Association of REALTORS®

500 S 8th St Council Bluffs, IA 51501
(712) 323-3478

Date _____

MLS Number _____

Address _____

Company _____ Agent _____

Submitted by _____ (signature of REALTOR® or Authorized Agent)

Change Price To \$ _____

Extend Expire Date to ____ / ____ / ____

OTHER CHANGES – List the field to be changed and the correct information.

Open House Date _____

Open House Time _____ to _____

Open House Comments _____

STATUS CHANGE – CHECK ONE

- | | |
|--|---|
| <input type="checkbox"/> ACT -- Active | <input type="checkbox"/> PDS -- Pending Don't Show as of ____/____/____ |
| <input type="checkbox"/> BOM -- Back on Market | <input type="checkbox"/> EXP --Expired |
| <input type="checkbox"/> PTB -- Pending Take Back Up | <input type="checkbox"/> CAN -- Cancelled |
| | <input type="checkbox"/> SFO -- Sale Fell -- Off Market |

SOLD The following information must be completed on Solds. If the listing is not currently in the computer, complete and attach a Property Data Form (Listing Date should be date property was first placed on market for sale).

SOLD STATUS (check one)

- | | |
|--|--|
| <input type="checkbox"/> INO – Sold Inner Office | <input type="checkbox"/> NBM – Member List/Non Member Sold |
| <input type="checkbox"/> COP – Sold Co-Op by SWI Member of MLS | <input type="checkbox"/> NML – Non Member List/Member Sold |
| | <input type="checkbox"/> LSE – Leased |

HOW SOLD (check one)

- | | |
|---|---|
| <input type="checkbox"/> 1 – Conventional | <input type="checkbox"/> 6 - Contract |
| <input type="checkbox"/> 2 – FHA | <input type="checkbox"/> 7 – Leased |
| <input type="checkbox"/> 3 – VA | <input type="checkbox"/> 8 – Lease/Purchase |
| <input type="checkbox"/> 4 – Assumption | <input type="checkbox"/> 9 – Exchange |
| <input type="checkbox"/> 5 – Cash | <input type="checkbox"/> 10 – Other |

Pending Date ____ / ____ / ____

Closing Date ____ / ____ / ____

Sold Price \$ _____

REIDS Included in Sale Price? (Y/N) _____

Sale Price Include Lot? (Y/N) _____

If Yes Amount \$ _____

If No, Price of lot (New Construction Only) \$ _____

Tax Year: _____

Is Buyer Eligible for IRS First Time Homebuyer Tax Credit? Y/N _____

New Lender _____

New Loan Amount \$ _____

Selling Agent _____

Office Name: _____

Additional Buyers Costs Paid by Sellers \$ _____

Authorized Agent's Signature _____ **Owner's Signature** _____