



## Welcome to Form Simplicity!

Form Simplicity is your new forms management program, a member benefit of the **Iowa Association of REALTORS®**.

Form Simplicity allows you to quickly create, edit, download, print and email real estate forms online for residential and commercial transactions. You can even create and store clauses and use time saving auto synchronization features. Plus, brokers have access to a suite of unique broker tools.

## How to Get Started

1. Go to [IowaRealtors.FormSimplicity.com](http://IowaRealtors.FormSimplicity.com) and watch the 5-minute computer system requirements video.
2. Check if you have the correct system requirements.
  - **PC users** must have the latest version of [Adobe Reader X](#) and the latest version of Internet Explorer, Google Chrome or Mozilla Firefox. An XP, Vista or Windows 7 operating system is also required.
  - **Mac users** must have the latest version of [Adobe Reader X](#) installed and may only use Safari 4. If you have issues establishing Adobe Reader as your pdf handler, please call Tech Helpline at 877.808.6504.
3. On the log in page, click on the "Forgot/Register Password" link.
4. Enter your first and last name and click "Search".
5. Verify that the system has correctly identified your record.
6. Click on "Select".
7. Check your email inbox for a link from Form Simplicity.
8. Click on the link in the email to set up your security questions and password.
9. Go to the Help Page and either watch the Form Simplicity training video or register for a complimentary, live webinar training class.
10. Call Tech Helpline for any questions about Form Simplicity.

## Technical Support 877.808.6504

Call for unlimited, complimentary assistance for Form Simplicity.



Have your NRDS ID available as you will be asked for identification.  
Mon. - Fri. 8 a.m. to 7 p.m. and Sat. 8 a.m. to 4 p.m.